

**CANCELLED**

**AGENDA**  
**BOXBOROUGH HOUSING BOARD**  
**Thursday, 8 October 2015**  
**BOXBOROUGH TOWN HALL**  
**7:30 PM**

**RECEIVED**  
**OCT 06 2015**  
**8:50 AM**  
**TOWN CLERK**  
**TOWN OF BOXBOROUGH**

**Meeting Secretary:** To be decided  
**Invited Attendee:** Adam Duchesneau, Town Planner

**I. Information Items**

- A. The rental-assistance program has passed its first hurdle. We are currently working out the details so that we can submit the final application to the CPC by October 29.

**II. Minutes**

- A. Minutes from the 10 September 2015 BHB Meeting

**III. Old Business**

- A. Stow Road RFP

This afternoon, Les and I met with Susan Connelly of MHP regarding the RFP for development on the Stow Road property. Susan liked the document and made a few suggestions for improvement. After I make the changes, I will distribute the document to the members of the Housing Board and the Stow Road Development Committee. We still need to add number of attachments of varying importance to the RFP, and Susan thinks that she can help with most of them. We should discuss the current content of the RFP, together with how best to assemble the complete package and send it out.

**IV. New Business**

- A. Home Ownership Monitoring Letter

Nathan has drafted a letter to the owners of affordable homes in Boxborough, which would ask the owners for current information. The Housing Board would send out the letter in early November. We should review the draft and approve a letter for release.

**V. Adjourn BHB Meeting (9:30 pm or earlier)**